



# Community Planning & Assessment Committee

Tuesday, April 11, 2006

3:00 p.m. to 4:30 p.m.

Public Health

4041 North Central Avenue

Phoenix, AZ 85012-3330

15<sup>th</sup> Floor, Joshua Room

*The following provides a written summary of recorded minutes. To listen to the official recorded minutes, contact Planning Council Support. The recording will be provided for review.*

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## MEETING MINUTES

**Attended:** John Zielinski, Keith Thompson, Larry Stähli, Randall Furrow

**Alternates:** Phillip Seeger for Debby Elliott

**Excused:**

**Absent:**

**Guests:** Emily Gantz McKay (via teleconference), Robert Bartlett, MiAsia Pasha, Billy Brewster, Mary Mauldin, Lorraine Brown, Mark Kezios, Michael Bryson, John Saperro, Jeff Daniel

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### Welcome, introductions and declarations of any conflicts-of-interest

Larry Stähli called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

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### Determination of quorum

Larry Stähli determined that quorum was established, with four of five members present at 3:03 p.m.

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### Review and approval of minutes of the March 14, 2006, meeting

**MOTION:** Randall Furrow moved to approve the document. John Zielinski seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### Administrative Agent update

None.

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### Committee Chair update

None.

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Larry Stähli  
CPA Committee Chair

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## MEETING MINUTES *continued*

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### **Pinal County Needs Assessment**

Jeff Daniel of Collaborative Research presented findings from the Pinal County Needs Assessment (available from PCS). Sixty-one surveys were presented, representing 18% of the people living with HIV/AIDS in Pinal County. The committee discussed recommendations focused on eliminating barriers to care related to the lack of knowledge about services and transportation issues. Jeff Daniel urged planning for the prisoners who are about to enter the EMA's continuum of care when they are released. He reminded the committee that Pinal County will be included in the upcoming assessment of out-of-care people.

**MOTION:** John Zielinski moved to approve the document. Randall Furrow seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

**MOTION:** Keith Thompson moved to recommend specifying that funds must be spent in Pinal County for capacity building and provision of services in Pinal County. Mark Kezios seconded.

**DISCUSSION:** Mark Kezios requested that no dollar amount be attached to the motion, so that Allocations could determine what was best.

**OUTCOME:** The motion passed.

Action Item	Responsible	Due
Research other EMAs' methods for funding rural counties to recommend to Allocations	CPA and Emily Gantz McKay	6/1/06

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### **2006 Comprehensive Plan**

The committee had planned to make recommendations regarding assigning of Planning Council committees to oversee the completion of tasks, but this item was tabled.

Action Item	Responsible	Due
Reschedule item	Larry Stähli	5/7/06

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### **Current events summaries**

Mark Kezios announced upcoming Planning Council meetings.

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### **Call to the public**

None.

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### **Adjourn**

The meeting adjourned at 4:04 p.m.

**The next meeting of this committee is scheduled for: Tuesday, May 9, 2006.**  
This committee generally meets on the second Tuesday of each month.